

LAKEPOINTE TOWNHOMES HOMEOWNERS ASSOCIATION
POOL PASS REGISTRATION PROCEDURES

The pool pass season for Lakepointe residents is right around the corner. The Pool Committee has worked diligently in preparing the *Pool Rules* as well as formulating the **new** pool pass registration procedures. **Please do not discard or destroy your pool passes that are issued.** They will be updated from year to year. There will be a \$15.00 per pass fee for lost passes. Damaged passes are replaced at no charge, but the damaged card must be returned to GHA Community Management for the replacement pass to be issued and the waiver of the replacement charge.

Attached are the Lakepointe *Pool Rules* and a pool pass registration form. The registration form, which will be processed by GHA Community Management **only**, must be filled out clearly and completely. Illegible or incomplete forms will be returned to you, which may delay the issuance of your pool passes or validation stickers. Please familiarize yourself with the *Pool Rules*.

Each household member who wishes to use the pool must have a valid pool pass. This is the fifth year of Lakepointe's new pool pass registration system, upon receipt and verification of the registration form, all eligible members will receive 2011 validation stickers to be affixed to your pool passes.

Please register by mailing your completed and signed registration form to:

Lakepointe Townhomes Homeowners Association
c/o GHA Community Management
3020 Hamaker Court, Suite 300
Fairfax, VA 22031

Pool passes and validation stickers are issued only if the Lakepointe Townhomes Homeowners Association assessment dues for this address are paid in full!

Applications and pool rules are mailed to the lot owners only! It is the individual owner's responsibility to forward the information to their tenants. All tenant applications must have a complete copy of the lease attached or they will not be processed.

**Lakepointe Townhomes Homeowners Association
2011 Pool Registration**

Owners Name: _____

Address: _____

Phone Number: _____

Emergency Name & Phone Number: _____

First and Last Name of Every Immediate Member of the Household, (residing in Lakepointe) requesting a pool pass: **(Please Print Clearly)**

Name	Date of Birth	"X" If New Pass is required
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Pool passes and validation stickers are issued **only** if the Lakepointe Townhomes Homeowners Association assessment dues for this address are paid in full. A pass **MUST** be presented to the pool gate attendant for admittance to the pool. No one residing outside the Lakepointe community is entitled to a pool pass.

Please do not discard or destroy your pool passes. They will be updated from year to year. There will be a \$15.00 per pass charge (checks or money orders only – payable to Lakepointe Townhomes HOA) for replacement passes. Damaged passes are replaced at no charge, but the damaged card must be returned to GHA Community Management for the replacement pass to be issued and the waiver of the replacement charge. To obtain your pass or validation sticker, please mail your signed registration form to:

**Lakepointe Townhomes Homeowners Association
c/o GHA Community Management
3020 Hamaker Court, Suite 300
Fairfax, VA 22031**

I have received, read and understand (and explained to any minor children of the household) the above conditions. I have received, read and understand (and explained to any minor children of the household) the Lakepointe Pool Rules and Regulations. I understand that my pool privileges may be rescinded if any of the individuals listed above do not reside in Lakepointe.

Date

Homeowner's or Renter's Signature (Circle one)